



**PROOF OF LIABILITY INSURANCE  
WASHINGTON STATE AGENCY VEHICLE  
April 15, 2004**

**RCW 46.30.020(3)** exempts mandatory liability insurance requirements for the operation of a motor vehicle governed by **RCW 46.16.020**, which includes any vehicle owned, rented, or leased by the state of Washington. Further, the state of Washington is continually self-insured under **RCW 4.92.130** for its tort liabilities that might result from operational negligence of its vehicles.

Questions in this regard may be referred to the Office of Financial Management/Risk Management Division in Olympia, Washington at 360-902-7311.

Claims handling office responsible for vehicle tort liability:

**Washington State Department of Transportation  
Risk Management Office  
PO Box 47418  
Olympia, WA 98504-7418  
  
1-800-737-0615**

\*\*\*\*\*

**IF YOU HAVE AN ACCIDENT...**

- Render first aid if necessary; call for medical assistance if needed.
- Protect yourself from further injury.
- Report accident to local police and request investigation.
- Cooperate with law enforcement. Provide factual answers- limit responses to questions asked.
- Obtain needed information from other driver(s).
- Do not admit fault/make statements about state payment for damages. Discuss actions with law enforcement officials only.
- Collect all information needed to fill out the accident report in glove box.
- Contact CEI (if appropriate); State Motor Pool if applicable (360-459-6378); supervisor.
- Complete SF 137- State of Washington Vehicle Accident Report. <http://www.ofm.wa.gov/rmd/forms/SF137.PDF>



**PROOF OF LIABILITY INSURANCE  
WASHINGTON STATE AGENCY VEHICLE  
April 15, 2004**

**RCW 46.30.020(3)** exempts mandatory liability insurance requirements for the operation of a motor vehicle governed by **RCW 46.16.020**, which includes any vehicle owned, rented, or leased by the state of Washington. Further, the state of Washington is continually self-insured under **RCW 4.92.130** for its tort liabilities that might result from operational negligence of its vehicles.

Questions in this regard may be referred to the Office of Financial Management/Risk Management Division in Olympia, Washington at 360-902-7311.

Claims handling office responsible for vehicle tort liability:

**Washington State Department of Transportation  
Risk Management Office  
PO Box 47418  
Olympia, WA 98504-7418  
  
1-800-737-0615**

\*\*\*\*\*

**IF YOU HAVE AN ACCIDENT...**

- Render first aid if necessary; call for medical assistance if needed.
- Protect yourself from further injury.
- Report accident to local police and request investigation.
- Cooperate with law enforcement. Provide factual answers- limit responses to questions asked.
- Obtain needed information from other driver(s).
- Do not admit fault/make statements about state payment for damages. Discuss actions with law enforcement officials only.
- Collect all information needed to fill out the accident report in glove box.
- Contact CEI (if appropriate); State Motor Pool if applicable (360-459-6378); supervisor.
- Complete SF 137- State of Washington Vehicle Accident Report. <http://www.ofm.wa.gov/rmd/forms/SF137.PDF>